



January 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 Fall Course 8	2 Fall Reporting Email She-Suite Holiday: Office Closed	3	4	5	6	7
8	9	10	11 Monthly Masterclass	12	13	14
15 Fall Course 9	16 She-Suite Holiday: Office Closed	17 Fall Reporting Email Coffee Connections	18 Monthly Masterclass	19	20	21
22 Fall Manager Email #5	23	24	25	26	27	28
29 Fall Course 10	30	31 Fall Reporting Email Coffee Connections	1	2	3	4

February 2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1	2	3	4
5	6	7	8 <i>Monthly Masterclass</i>	9	10	11
12 Fall Course 11	13	14 Fall Reporting Email Coffee Connections	15 <i>Monthly Masterclass</i>	16	17	18
19 Fall Manager Email 6	20 She-Suite Holiday: Office Closed	21	22	23	24	25
26 Fall Course 12	27	28 Fall Reporting Email Coffee Connections	1	2	3	3



March 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	1	2	3	4
5	6	7	8	9	10 The She-Suite Summit!	11
12	13	14 Coffee Connections	15	16	17	18
19	20 Spring Cohorts Start!	21	22	23	24	25
26 Spring Course 1 Spring Manager Email 1	27	28 Coffee Connections	29	30	31 Spring Manager Pre-Assessment Survey Due	1

April 2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9 Spring Course 2	10	11 Spring Reporting Email Coffee Connections	12	13	14	15
16	17	18 Manager Masterclass	19 Member Masterclass	20	21	22
23 Spring Course 3	24	25 Spring Reporting Email Coffee Connections	26	27	28	29
30 Spring Manager Email 2	31	1	2	3	4	5



May 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	1	2	3	4	5	6
7 Spring Course 4	8	9 Spring Reporting Email Coffee Connections	10	11	12	13
14	15	16	17 Member Masterclass	18	19	20
21 Spring Course 5	22	23 Spring Reporting Email Coffee Connections	24	25	26	27
28 Spring Manager Email 3	29 She-Suite Holiday: Office Closed	30	31	1	2	3

June 2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1	2	3
4 Spring Course 6	5 Summer Cohorts Start!	6 Spring Reporting Email Coffee Connections	7	8	9	10
11 Summer Course 1 Summer Manager Email 1	12	13	14	15	16 Summer Manager Pre-Assessment Survey Due	17
18 Spring Course 7	19 She-Suite Holiday: Office Closed	20 Spring Reporting Email Coffee Connections	21 June Masterclass	22	23	24
25 Summer Course 2 Spring Manager Email 4	26	27 Summer Reporting Email	28	29	30	1

July 2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1
2 Spring Course 8	3	4 Spring Reporting Email She-Suite Holiday: Office Closed	5	6	7	8
9 Summer Course 3 Summer Manager Email 2	10	11 Summer Reporting Email	12	13	14	15
16 Spring Course 9	17	18 Spring Reporting Email Coffee Connections	19 Member Masterclass	20	21	22
23 Summer Course 4	24	25 Summer Reporting Email	26	27	28	29
30 Spring Manager Email 5 Spring Course 10	31	1	2	3	4	5

August 2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	31	1 Spring Reporting Email Coffee Connections	2	3	4	5
6 Summer Course 5	7	8 Summer Reporting Email	9	10	11	12
13 Spring Course 11 Summer Manager Email 3	14	15 Spring Reporting Email Coffee Connections	16 Member Masterclass	17	18	19
20 Summer Course 6	21	22 Summer Reporting Email	23	24	25	26
27 Spring Course 12 Spring Manager Email 6	28	29 Spring Reporting Email Coffee Connections	30	31	1	2

September 2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	31	1	2
3 Summer Course 7	4 She-Suite Holiday: Office Closed	5 Summer Reporting Email	6	7	8	9
10 Summer Manager Email 4 Fall Course 00	11 Fall Cohort Starts!	12 Spring Reporting Email Coffee Connections	13	14	15 Spring Manager Post-Assessment Survey Due	16
17 Summer Course 8 Fall Manager Email 1 Fall Course 1	18	19 Summer Reporting Email Manager Masterclass	20 Member Masterclass	21	22 Fall Manager Pre-Assessment Survey Due	23
24	25	26 Coffee Connections	27	28	29	30
1	2	3	4	5	6	7

October 2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 Summer Course 9 Fall Course 2	2	3 Summer Reporting Email	4	5	6	7
8 Summer Manager Email 5	9 She-Suite Holiday: Office Closed	10 Coffee Connections Fall Reporting Email	11	12	13	14
15 Summer Course 10 Fall Manager Email 2 Fall Course 3	16	17 Summer Reporting Email	18 Member Masterclass	19	20	21
22	23	24 Coffee Connections Fall Reporting Email	25	26	27	28
29 Summer Course 11 Fall Course 4	30	31 Summer Reporting Email	1	2	3	4

November

2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1	2	3	4
5 Summer Manager Email 6	6	7 Coffee Connections Fall Reporting Email	8 Member Masterclass	9	10	11
12 Summer Course 12 Fall Course 5	13	14 Summer Reporting Email Fall Reporting Email	15	16	17	18
19 Fall Manager Email 3	20	21 Coffee Connections Fall Reporting Email	22	23 She-Suite Holiday: Office Closed	24	25
26 Fall Course 6	27	28 Summer Reporting Email	29	30 Summer Manager Pre-Assessment Survey Due	1	2

December

2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	1	2
3	4	5 Coffee Connections Fall Reporting Email	6	7	8	9
10 Fall Course 7	11	12 Manager Masterclass	13 December Masterclass	14	15	16
17 Fall Manager Email 4	18	19 Coffee Connections Fall Reporting Email	20	21	22	23
24 Fall Course 8	25 She-Suite Holiday: Office Closed	26	27	28	29	30
31	1	2 Coffee Connections Fall Reporting Email	3	4	5	6